



QWIK-START USER'S MANUAL

**A Complete 170 *Plus* Page Manual
And Our Spelling Checker
Will Be Sent To You When You "UNLOCK."**

HOW TO INSTALL THIS PROGRAM ON YOUR HARD DISK



This diskette is Copy-Protected. If you are using this program on a floppy-disk-based system, you can run the programs from this floppy diskette. It can not be copied, although on outward appearances, it will appear to be copied. Should this diskette become damaged, and you have registered your program with us within 24 hours of purchase, we will replace the diskette. Please call our Customer Support Center for assistance at 408-395-7348 during normal business hours.

Because this diskette is Copy-Protected, you are unable to make additional work disks. If you need an *UnCopy*-Protected program, please call us at 408-395-7348.

HARD DISK USERS

You may install these programs on your hard disk *without* the need to keep the floppy diskette in drive "A": as a "key diskette." Once the program has been installed on the hard diskette *it can not be copied off*. Your floppy diskette is your back-up. The Copy-Protection program that we have developed will allow one installation only onto your hard disk.

To install the Brown Bag Word Processor with Mail-Merge on your hard disk follow these easy instructions:

1. Log onto the floppy diskette drive on your system: example: If your floppy disk drive is referred to as "A," type A: followed by the <return> key.
2. Then type "INSTALL C: \ WP" and hit the <return> key. NOTE: We used "C" here as the designation of your hard disk you may use any other designation acceptable to DOS. You may specify a "DOS PATH," we used "\ WP;" you can select any valid sub-directory or path, which presently exists on your system. After you strike the <return> key, the INSTALL program will copy all of the required files to the disk and path that you selected. When this procedure is complete and the diskette light has gone out, you may remove the floppy diskette and store it in a safe place. Your Brown Bag Word Processor with Mail-Merge is now ready to use from the hard disk.

HOW TO PRINT OUT THE MANUAL THAT'S ON THIS DISK



When you decide to “unlock” your Brown Bag Word Processor with Mail-Merge, you will receive a complete, bound, printed manual in the mail along with our Spelling Checker at no additional charge. However, we’ve provided the complete manual on disk for you in the meantime.

The manual is contained in six files:

| | |
|-------------|-------------|
| MANUAL1.CPR | MANUAL4.CPR |
| MANUAL2.CPR | MANUAL5.CPR |
| MANUAL3.CPR | MANUAL6.CPR |

These files are COMPRESSED and need to be “un-compressed” before they can be printed out, one file at-a-time.

Here are a few easy steps to “un-compress” each file and then print each one out:

1. If you are not using a hard disk, place your Brown Bag Word Processor disk in drive A: (after you’ve booted DOS), and place a blank, formatted diskette in drive B.: From A> type the following, without the quote marks:

“UNCOMPRESS MANUAL1.CPR B: MANUAL1.DOC”
and press <return>.

Where MANUAL1.CPR is the compressed file and MANUAL1.DOC will be the resulting “un-compressed” file after the program runs.

If you have a hard disk, first install your Brown Bag Word Processor with Mail-Merge on the hard disk. Then log onto the hard disk and correct sub-directory. Now type the following, without quote marks:

“UNCOMPRESS MANUAL1.CPR B: MANUAL1.DOC”
and press <return>.

Where MANUAL1.CPR is the compressed file and MANUAL1.DOC will be the resulting “un-compressed” file after the program runs.

Follow this procedure on all six files, which will result in six un-compressed files.

2. Now from the DOS prompt on your Brown Bag Word Processor with Mail-Merge diskette, or on your hard disk (correct sub-directory, please), type the following, without the quote marks, but make sure that your printer is on and the paper path is clear. You’ll need to make sure that you have at



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*9:00 AM-5:00 PM Pacific Time, Monday-Friday.
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least 185 sheets of paper left, and a good ribbon remaining in your printer:

"PR MANUAL1.DOC" and hit <return>, then press the "ESC" key.

After this first file is printed, follow-up with the remaining five files.

Of course, if you need further help, call us at 408-395-7348, Monday through Friday, 9AM

through 5PM, pacific time, normal holidays excluded. Please make sure that you have your serial number handy when you call and that you have mailed-in your warranty registration card.

We hope that you find your Brown Bag Software package useful, productive and easy to use.

Thank you!

HERE'S WHAT YOU NEED TO GET STARTED



1. You can run the program from the original floppy disk or from the hard disk (see the section on installing the program on the hard disk first).

2. From a DOS prompt, type `MENUPRT` and hit <return>. This is the program that lets the word processor know what printer you'll be using. You *can* configure for more than 1 printer, but see the manual (on the disk) for details on that.

3. If you have a color monitor from a DOS prompt then type:

`COPY COLOR.DEF RULER.DEF`
and hit <return>.

Make sure that your diskette, if you're using one, isn't write protected.

If you have a TANDY 1000, type:
`COPY TAND1000.DEF RULER.DEF`
and hit <return>.

If you have an IBM-PC compatible computer (or is *supposed* to be), and some keys don't work, type the file `SHIFT.DEF` (you can edit it by typing `ED SHIFT.DEF` <return>).

This should be read if you're using another MACRO program like PROKEY™ or SUPERKEY™ etc.

4. Now down to the "nitty-gritty" . . . To edit a document, which means to create a new document or to modify an existing document, type ED followed by a space and the name of a document, and hit <return>. Example: ED TEST.DOC <return>. This will create a document "TEST.DOC" if it previously didn't exist or would allow you to modify the file if it did exist. File names (document names) follow PC/MS-DOS's naming conventions: 8 alphanumeric characters followed by a "." and 3 alphanumeric characters. Read the prompts on the top of the screen, they'll ask you whether or not you want a backup file automatically created. Press F1 if you want to create a new document. If you simply type ED <return>, the word processor will create a document called WORK.DOC. You'll then be presented with your editing screen. Type away! Need more help, type F1. This will present a general help menu. For specific help on the areas contained in this screen, like MARKED BLOCKS, SEARCH & REPLACE etc. move

the cursor to that area, and read the help displayed. F1 will return you back to the editing screen when you're ready. Most of your everyday use can be explained from this help system. To exit from the EDITOR, type F1 and then F2, this will save the file, if it wasn't previously saved, and return you to DOS.

5. To print a document that is already loaded in the EDITOR, press F1 and then F7. Respond to the prompts. To print a document from the DOS prompt, simply type: PR (and the file name) and hit <return> example: PR SAMPLE.DOC <return>.

6. Remember, we've included the complete documentation on your diskette, read the adjacent instructions for printing them out. When you call us to unlock the program, we will immediately mail you the complete printed documentation and the Brown Bag Spelling Checker program.

7. Last and not least, Thank you for this opportunity to work with you! Your comments are most appreciated.



Quick Start Addendum

PRINTING OUT THE MANUALS

After you un-compress the manuals, you may wish to VIEW them rather than print them out. You may view the files on our editor by typing: **ED MANUAL1.DOC** or whatever file you wish to view. When the file loads, press the **ESCAPE** key. You may page through the document with the **SHIFT** and the **PgDn** or **SHIFT** and **PgUp** (both keys pressed at the same time). To switch files, (go onto the next manual) don't leave the editor, just press the **F1** key followed by the **F6** key. Then enter the new file name.

If you want to print the manuals, run the **MENUPRT** program to configure your printer prior to printing the manual. This configures your printer. **ERASE THE MANUALX.CPR files BEFORE running MENUPRT.** When you get to **MANUAL4.DOC**, do not use the **PR** program. This file contains the printer dot commands and it confuses your printer to actually print it's own dot commands. Instead, from a DOS prompt, hold the **Ctrl** key down and press the **P** key. Then type the following: **TYPE MANUAL4.DOC** and hit **<return>**. This will print **MANUAL4.DOC**. Press **Ctrl** and **P** again after this manual has printed. You may use the **PR** command for the remaining two manuals.

NEED MORE HELP...

Just call us from 6AM to 6PM weekdays and 9AM to 5PM on Saturday & Sunday (Pacific Time)
800 523-0764



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April 15th, 1986

Thank you for requesting your copy of our Brown Bag Word Processor with Mail Merge.

The diskette enclosed will allow you to enter the word processor 3 times. Once inside the program, you can edit and print as many documents as you wish without limitation. Each time you exit to DOS and re-enter the program is counted as "1 time".

You can switch files without leaving the program by pressing F1 followed by F6 from within the editor.

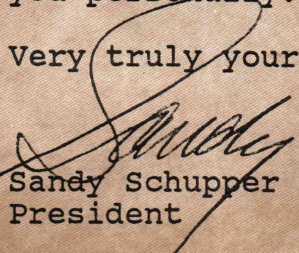
This is a FULL FEATURED program. If you wish assistance or want to be "walked-through" the features like Mail-Merge, Windows, Macros or whatever, just give our toll-free support line a call (800-523-0764), in California call 408-559-4545. We are here to support you 7 days a week. Weekdays from 6AM to 6PM and Weekends from 9AM to 5PM (pacific time). We'll show you what FIRST CLASS support is all about BEFORE YOU SPEND A PENNY ON OUR PROGRAM.

If you purchase (unlock) the program by May 1st, we'll include our new memory-resident outline processor, "OUTLINE!" at no charge. We will be selling this product on it's own on July 1st for \$99.

Obviously we can not offer a "locked" product for you to try before you purchase without copy protection. Our copy protection allows an install onto your hard disk. We do however offer an un-copy protected version for only \$20 additional, and our receipt of a signed license agreement.

If you are not satisfied with our product, I'd like to hear from you personally.

Very truly yours,


Sandy Schupper
President